

# **Cameron Estates Community Services District AGENDA**

## **Regular Meeting: Thursday, January 21, 2021, 7:00 p.m.**

Please take notice, as a result of the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order (EO) N-29-20, which waives certain requirements of the Ralph M. Brown Act (Brown Act) in order to prevent gatherings and slow the spread of COVID-19. Specifically, EO N-29-20 waives the requirements that local public agencies (1) notice each teleconference location from which a board member will participate, (2) make each teleconference location accessible to the public, (3) allow the public to address the agency from each teleconference location, (4) post the agenda at each teleconference location, and (5) ensure that a quorum of the board participate in locations within the boundary of the agency. EO N-29-20 requires local public agencies that conduct public meetings telephonically to allow members of the public to observe and address the meeting telephonically or otherwise electronically. Due to the current shelter-in-place order under the Governor's Executive Orders, regular Board Meetings will continue to be closed to in-person attendance by the public and conducted virtually for the time being. In accordance with EO N-29-20, the public may participate in the District's Board meeting by teleconference or web conference via the instructions provided below. Members of the public who participate in the meeting via teleconference or web conference will be given the opportunity to speak and address the Board during public comment periods only. The meeting materials are available for download from the District's website [www.cameronstates.net](http://www.cameronstates.net)

### **Public Participation and Public Comments Instructions:**

To access the CECSO Board of Directors meeting by video conference click or paste this Zoom link into your browser: <https://us02web.zoom.us/j/82378838680?pwd=amUxMzZoQ2JOUUhPeUhENGIJaUFIUT09>  
Meeting ID: 823 7883 8680 Passcode: 110395

To make a live public comment, use the "raise your hand" feature in Zoom to indicate that you wish to speak on an item. You will be muted upon joining the meeting and unmuted by the meeting host when it is your turn to speak. The public comment time is limited to 3 minutes per speaker.

To dial into the meeting from your telephone, call: +1 669 900 9128 US (San Jose)  
Meeting ID: 823 7883 8680  
Passcode: 110395

Or iPhone one-tap: +16699009128,,82378838680#,,,,\*110395# US (San Jose)  
If you dialed in and wish to speak on an agenda item during the public comment period, dial \*9 (star nine) to "raise your hand" when the agenda item is called. When you are called to speak by the last 4 digits of your phone number or by name, the host will unmute you. If you decide not to speak, you may dial \*9 to "lower your hand".

**Note: The regular Cameron Estates District number will not be available for this use. The CECSO does not provide technical support to users accessing the meeting by telephone/Zoom.**

**Public Comment:** Anyone wishing to comment about items not on the Agenda may do so during the Open Public Forum period. Those wishing to comment about items on the Agenda may do so when that item is heard and when the Board President calls for public comment. Public comments are limited to three minutes per person.

1. **Call to Order/Roll Call:** President Doris Miller, Vice President Angela Johnson, Director Joshua Clark, Director Lynn Kissel, Director Cory Hamma.
2. **Approval of Agenda**  
Board Discussion/Public Comment/Board Action

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
  - a. **Approval of Minutes:** Regular meeting November 19, 2020.  
*Attachment: Minutes - November 19, 2020.*
  - b. **Financial Reports:** accepted as presented from El Dorado County for November 30, December 31, 2020.  
*Attachments: Revenue and Expenditure Report; General Ledger, November 30, December 31, 2020.*
  - c. **Approval of Bills:** Vouchers; November 17, 19, 20, 25, December 8, 24, 2020.  
*Attachments: Vouchers; November 17, 19, 20, 25, December 8, 24, 2020.*Board Discussion/Board Action
  
4. **Open Public Forum**  
The Public has the opportunity to comment on subject matter relevant to CECSD business.
  
5. **Schedule of Board Meetings for 2021**  
The Board of Directors shall authorize the Board meeting schedule for the 2021 year.  
*Attachment: 2021 Board of Directors Meeting Schedule.*  
Board Discussion/Public Comment/Board Action
  
6. **Approval of General Manager Services for 2021**  
The Board of Directors of Cameron Estates CSD must authorize the continuation of the position and duties of the General Manager/Secretary for the 2021 year.  
*Attachment: None.*  
Board Discussion/Public Comment/Board Action
  
7. **CECSD Annual Financial Report For The Years Ended June 30, 2020 And 2019**  
The Board will review and accept the audit report for year-end 2020 and 2019.  
*Attachment: CECSD Financial Statements And Independent Auditor's Report for the years ended June 30, 2020 and June 30, 2019 and CECSD Report on Accounting Controls And Procedures June 30, 2020 and June 30, 2019 (Management Letter).*  
Board Discussion/Public Comment/Board Action
  
8. **Text Message Service**  
The Board will discuss subscribing to a text message service to send announcements to District residents.  
*Attachment: Text Messaging Information*  
Board Discussion/Public Comment/Board Action
  
9. **CECSD 2021 Road Work Project**  
The Board will discuss road work, strategy and priorities for work in 2021 and; review the road surveys conducted by all the Directors and summarized by the Road Committee.  
*Attachment: Directors Road Surveys and Summaries: Project Costs*  
Board Discussion/Public Comment/Board Action
  
10. **Election of Officers**  
The Board of Directors of Cameron Estates CSD is required to elect a President and Vice President for the upcoming 2021 year.  
*Attachment: CECSD Policy and Procedure Number 4040: Duties of Board President.*  
Board Discussion/Public Comment/Board Action

**11. Appointment of Standing Committees**

Per CECSD Policy and Procedure 4060.1 - 4060.3, the Board President shall appoint CECSD Directors for the standing committee members for 2021, and per Policy and Procedure 4040.4.3., the Board will ratify the appointments.

*Attachment: CECSD Policy and Procedure Number 4060: Committees of the Board of Directors.*

**a. Road Committee Chair:** A chair and committee member shall be appointed by the Board President to the Road Committee. The Road Committee will determine the condition of district roadways for 2021.

Board Discussion/Public Comment/Board Action

**b. Budget Committee:** A chair and committee member shall be appointed by the Board President for the Budget Committee. The Budget Committee is responsible for the creation of the CECSD budget for the 2021 – 2022 fiscal year.

Board Discussion/Public Comment/Board Action

**12. Director and Staff Reports**

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

**a. Directors Reports**

*Attachment: CECSD-Hydrology*

**b. General Manager’s Report**

**Adjournment**

**Next Regular Board Meeting: March 18, 2021**

**NOTE: For copies of support documentation to the agenda contact CECSD office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSD website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.**