

APPROVED

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

RESOLUTION NUMBER L-2022-05

Adoption of Final Budget and Work Plan Fiscal Year 2022-23

WHEREAS, Government Code §56381 specifies that, following a noticed public hearing, the Commission shall adopt annually a proposed budget by May 1, 2021 and a final budget by June 15, 2021; and

WHEREAS, on February 23, 2022, following a noticed public hearing, the Commission considered its budget priorities, and a draft proposed budget to fulfill the purposes and programs of the Cortese-Knox-Hertzberg Act of 2000, commencing with Government Code §56000 et seq.; and

WHEREAS, the proposed budget was adopted on February 23, 2022, and transmitted to all parties specified in Government Code §56381(a); and

WHEREAS, a hearing was set for May 25, 2022 for the Commission to receive comment from the agencies and the public on the proposed budget; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified in law for the adoption of the final budget; and

WHEREAS, on May 25, 2022, at the time and place specified in the Notice, the Commission heard, discussed and considered all oral and written testimony submitted on the budget, including but not limited to, the approved budget priorities and work plan for Fiscal Year 2022-23 and the Executive Officer's report and recommendation.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the El Dorado Local Agency Formation Commission approves and adopts the final budget for Fiscal Year 2022-23 as shown in Exhibit A, and work plan for Fiscal Year 2022-23 as shown in Exhibit B, attached hereto and incorporated herein, and does further order and directs the following:

Section 1. The Executive Officer shall transmit the final budget to the County Auditor and all parties specified in Government Code §56381(a) as promptly as feasible.

Section 2. The El Dorado County Board of Supervisors shall transmit funds in the amount of \$102,370 to the Commission on July 1, 2022, sufficient to cover the first two months of operations as specified in Government Code §56381(c).

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Section 3. The County Auditor shall apportion the budget as specified in Government Code §56381(b) and request payment from the County and each city and each independent special district no later than July 1, 2022 as specified in Government Code §56381(c).

Section 4. If the County, a city or an independent special district does not remit its required payment within 60 days, the County Auditor is requested to collect an equivalent amount from the property tax, or any fee or eligible revenue owed to the County, city or district as described in Government Code §56381(c).

PASSED AND ADOPTED by the El Dorado Local Agency Formation Commission at a regular meeting of said Commission, held on May 25, 2022 by the following vote:

	AYE	NO	ABSTAIN	ABSENT	NOT VOTING
Commissioner Bass	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Hidahl (Chair)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Neau	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commissioner <u>Wilde</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Turnboo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Veerkamp	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner White	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Borelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alt. Commissioner Saunders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alt. Commissioner Thomas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Alt. Commissioner _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ATTEST:

Erica Sanchez
Erica Sanchez, Interim Executive Officer

John Hidahl
John Hidahl, Chair

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EXHIBIT A

Final Proposed Budget

Final PROPOSED BUDGET FY 2022-23					
	Fund for Base Salary	DESCRIPTION	Proposed FY 2022-23 LAFCO Budget	Line Item	Adopted FY 2021-22 LAFCO Budget
Revenues	4000	Fees	\$ 15,000	1	\$ 1,705
	4100	Fund Balance	\$ 92,598	2	\$ 48,530
	4120	Revenue - Agency Payments	\$ 506,123	3	\$ 463,817
	4500	Revenue - From Reserves	\$ -	4	\$ 5,000
	4700	Revenue Interest	\$ 500	5	\$ 500
	(5)	Sub-Total - Revenues	\$ 614,220	6	\$ 519,552
Employee Expense	5200	Employee Wage - Regular	\$ 221,148	7	\$ 141,196
	5210	Employee Wage - Temporary	\$ -	8	\$ -
	5230	Employee Wage - Overtime	\$ 524	8	\$ -
	5310	Flex Benefits	\$ 6,000	9	\$ -
	5311	Employee Assistance	\$ 385	10	\$ 385
	5320	Health Insurance (Less in Lieu)	\$ 32,371	11	\$ 25,126
	5340	Retirement - CALPERS	\$ 44,328	12	\$ 22,566
	5350	In-Lieu Health Insurance	\$ -	13	\$ 2,071
	5400	Payroll Tax - Medicare (1.45% of Base)	\$ 3,207	14	\$ 2,047
	5420	Payroll Tax - SUI/ETT	\$ 1,300	15	\$ 1,300
	5440	Disability Insurance (.53% of Base)	\$ 1,172	16	\$ 1,172
	5600	Accrued Leave	\$ 28,557	17	\$ 11,296
		Additional wages for 3rd full time employee and EO	\$ 64,996		
	5100	Sub-Total Employee Expenses	\$ 403,368	18	\$ 207,159
Operating Expense	5450	Workers Comp Insurance	\$ 1,725	19	\$ 1,480
	5460	General Liability Insurance	\$ 26,530	20	\$ 26,530
	6000	Information Services	\$ 23,750	21	\$ 23,750
	6010	County Clerk Fee	\$ 625	22	\$ 625
	6020	Accounting Services	\$ 7,188	23	\$ 11,188
	6030	Annual Audit	\$ 6,450	24	\$ 6,450
	6040	Cell & Telephone Services	\$ 3,840	25	\$ 3,840
	6050	Copies	\$ 480	26	\$ 480
	6060	GIS Maps	\$ 180	27	\$ 180
	6070	Lease Payment - Building	\$ 24,527	28	\$ 24,141
	6080	Legal Notices	\$ 726	29	\$ 726
	6090	Legal Services	\$ 22,000	30	\$ 39,000
	6100	Memberships	\$ 1,850	31	\$ 1,850
	6105	Memberships - CALAFCO	\$ 3,677	32	\$ 3,677
	6210	Office Expense	\$ 1,485	33	\$ 1,485
	6400	Postage	\$ 800	34	\$ 800
	6500	Professional Services - Other	\$ -		\$ 19,975
	6501	Professional Services - MSR Outsourcing	\$ 50,000	35	\$ 122,858
	6560	Direct Deposit	\$ -	36	\$ -
	6600	Publications	\$ 387	37	\$ 387
	6700	Rental Vehicles	\$ -	38	\$ -
	6705	Rent/Lease - Equipment	\$ 2,136	39	\$ 2,136
	6710	Utilities	\$ 2,040	40	\$ 2,040
	6750	Staff Development (Incl. Commissioner Development)	\$ 9,000	41	\$ 838
	6770	Transportation	\$ 4,260	42	\$ 2,260
	(44)	Sub-Total Operating Expense	\$ 195,666	43	\$ 296,796
	6300	Operating Contingency (10% of operating expenses)	\$ 14,567	44	\$ 13,687
	(45)	BUDGET TOTAL	\$ 614,220	45	\$ 519,552

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EXHIBIT B

Work Plan Fiscal Year 2022-23

- 1- Administer and oversee the outsourcing of the City of Placerville, City of South Lake Tahoe and Cameron Park CSD MSRs and provide assistance as necessary to ensure the timely completion of the report
- 2- Evaluate and strategize for the remaining Small Road CSD MSRs and the remaining past due MSRs*
- 3- Propose a five-year budget projection and MSR project plan*
- 4- Evaluate the accounting software and procedures in order to make recommendations to improve security and efficiency*
- 5- Work closely with the Budget Committee and Strategic Planning Ad-Hoc Committee to update Commission's Policies and Guidelines as necessary*
- 6- Work closely with the Strategic Planning Ad-Hoc Committee to strategize and begin the efforts for the Fire Summit that is recommended as the result of the Fire MSRs
- 7- Train staff and commissioners
- 8- Assist Placer LAFCO with the Meeks Bay and North Tahoe FPD consolidation
- 9- Provide technical assistance to those who enquire about the potential incorporation of the community of El Dorado Hills
- 10-Assist CALAFCO with its protest proceeding reform efforts
- 11-Review, evaluate and update internal work procedures
- 12-Coordinate with the County as needed on its preparation of environmental documents for various upcoming projects requiring future LAFCO action

** In conjunction with the Executive Officer if time allows*