

Cameron Estates Community Services District MINUTES

Regular Meeting: Thursday, January 16, 2025 7:00 p.m.

Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building - Multi-Purpose Room

1. **Call to Order/Roll Call:** Director Richard Thomson, Director Peter Reese, Director Thomas Panages. Director Will Carter, Director Charles King.
Board Vice-President, Richard Thomson called the meeting to order at 7:03 p.m. Board Secretary, Joy Reggiardo, conducted roll call. All Directors were present. The Board Secretary recorded the minutes.
2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Reese motioned to approve the agenda. Director Carter seconded. All Directors voted aye.
3. **Election of Officers**
The Board of Directors of Cameron Estates CSD is required to elect a President and Vice President for the upcoming 2025 year.
 - *Attachments: CECSO Policy and Procedure Number 4040: Duties of Board President, CECSO Policy and Procedure Number 4050: Duties of Members of the Board, CSDA Info, What is a Special District.*Board Discussion/Public Comment/Board Action
Director Panages motioned to appoint Director Richard Thomson as Board President. Director King seconded. All Directors voted aye.

Director Thomson motioned to appoint Director Peter Reese as Vice-President. Director Panages seconded. All Directors voted aye.
4. **Native Lane Parcel Split and Easement Agreement**
David McMurchie of McMurchie Law will present the Native Lane Split and Easement Agreement, and recommend action. The Board will review and discuss the Native Split and Easement Agreement.
 - *Attachment: CECSO Conditions of Approval Native Lane Parcel Map Application, CECSO Access and Public Services Easement Agreement*Board Discussion/Public Comment/Board Action
Guest Speaker, David McMurchie, spoke about the Native Lane parcel split and easement agreement. Mr. McMurchie asked if there were any conditions or concerns about the project, as he will be forwarding those to the County Planning Department. No Motion. No Action.
5. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting November 21, 2024
 - *Attachments: Minutes – November 21, 2024*
 - b. **Financial Reports:** Accepted from El Dorado County for November 30, December 31, 2024
 - *Attachments: Revenue and Expenditure Report; General Ledger, November 30, December 31, 2024*
 - c. **Approval of Bills:** *Vouchers: November 21, 27, 29, December 19, 2024, January 3, 6, 2025*
 - *Attachments: Vouchers: November 21, 27, 29, December 19, 2024, January 3, 6, 2025*
 - d. **LAFCO Notification of Nominations – 2025 Election of Special District Representatives to El**

Dorado LAFCO

- **Attachments:** *LAFCO 2025 Memo dated 1/10/25*

Board Discussion/Public Comment/Board Action

President Thomson asked if anyone was interested in becoming a LAFCO Director. No one came forward. Director Reese motioned to approve all items on the Consent Calendar. Director Carter seconded. All Directors voted aye.

6. Appointment of Standing Committees

Per CECSD Policy and Procedure 4060.1 - 4060.3, the Board President shall appoint CECSD Directors for the standing committee members for 2025, and per Policy and Procedure 4040.4.3, the Board will ratify the appointments.

- **Attachments:** *CECSD Policy and Procedure Number 4060: Committees of the Board of Directors.*

- a. Road Committee Chair:** A chair and committee member shall be appointed by the Board President to the Road Committee. The Road Committee will determine the condition of district roadways for 2025.

Board Discussion/Public Comment/Board Action

President Thomson appointed Director Panages as Road Chair, and Director Reese as member of Road Committee. Director Reese motioned to ratify the road committee appointments. Director Carter seconded. All Directors voted aye.

- b. Budget Committee:** A chair and committee member shall be appointed by the Board President for the Budget Committee. The Budget Committee is responsible for the creation of the CECSD budget for the 2025– 2026 fiscal year.

Board Discussion/Public Comment/Board Action

President Thomson appointed himself as Budget Committee chair. He asked if one of the Directors would be interested on serving on the Committee. Director King volunteered. Director Carter motioned to ratify the Budget Committee appointments. Director Panages seconded. All Directors voted aye.

7. Schedule of Board Meetings for 2025

The Board of Directors shall authorize the Board meeting schedule for the 2025 year.

- **Attachment:** *2025 Board of Directors Meeting Schedule*

Board Discussion/Public Comment/Board Action

President Thomson motioned to adopt the Board of Directors' Meeting Schedule for the 2025 year. Director Carter seconded. All Directors voted aye.

8. Approval of General Manager Services for 2025

The Board of Directors of Cameron Estates CSD must authorize the continuation of the position and duties of the General Manager/Secretary for the 2025 year.

- **Attachment:** *None*

Board Discussion/Public Comment/Board Action

President Thomson motioned to approve the General Manager Services for the 2025 year. Director King seconded. All Directors voted aye.

9. Resolution 2025-01 In Appreciation of Dedicated Service by CECSD Director Angela Johnson

The Board will recognize the 17 years of service by Director Angela Johnson as she has retired from the CECSD Board of Directors effective December 6, 2024.

- *Attachment: Resolution 2025-01*

Board Discussion/Public Comment/Board Action

President Thomson motioned to adopt the 2025-01 Resolution in appreciation of 17 years of service for the District by Director Johnson. Director Reese seconded. All Directors voted aye.

10. **CECSD Road Work**

The Board will discuss road work projects and report on the work done since the November meeting.

- *Attachment: None*

Board Discussion/Public Comment/Board Action

The General Manager and Director Panages discussed road work projects completed since the November meeting: the asphalt patch by Vicini construction on Ridgepass, the Crack Fill on Cameron Road (section 1-10) and Road Marking by Wilson's Asphalt, the brick repair on the mini storage bridge by Ball Construction, and electrical repair by Carnahan on the mini storage bridge. The General Manager also spoke about getting a check from CalOES/FEMA from the New Year's Eve Flood. The check was for a project completed, but the amount was incorrect, and we may need to return money. Director Panages proposed new road construction projects. The Directors and members of the Public were given a chance to voice opinions about the new projects.

Director Panages motioned to accept the Capital Industrial Restoration Change Order 1 of an additional \$24,200.00 to complete the concrete spall repair on the Flying C Bridge. Director Reese seconded. All Directors voted aye.

Director Panages motioned to accept the Wilson's Asphalt Cameron Road Crack Fill (section 11 and 12) from Flying C Road to Gate #2 for \$11,900.00. Director Reese seconded. All Directors voted aye.

Director Panages motioned to accept sections 1, 2, 3, and 4 of Veerkamp bid 25-TW-006 for \$36,544.00, to repair ditches on Strolling Hills, repair shoulder on Lariat Drive, and repair shoulder and culvert in front of Gate #3 on Flying C Road. President Thomson seconded. All Directors voted aye.

11. **CECSD Annual Financial Report Audit for The Years Ended June 30, 2024 and 2023**

The Board will review and accept the audit report for year-end 2024 and 2023

- *Attachment: CECSD June 30, 2024 and 2023 Audit Report*

Board Discussion/Public Comment/Board Action

The General Manager handed out the Audit Report for Years ended June 30, 2024 and 2023. The District had a clean audit report (unqualified opinion). President Thomson motioned to accept the audit report for year-end 2024 and 2023. Director Reese seconded. All Directors voted aye.

12. **Open Public Forum**

The Public has the opportunity to comment or voice an opinion on subject matter relevant to CECSD Business that is not already on the Agenda as an Agenda item. Please know that the Board wishes to hear from the public on matters relevant to District business and authority. However, this cannot be a discussion between the public and the Board. If you have a question or comment, please address the Board President.

A member of the public requested lines down the center on all of our roads, for safety.

A resident discussed sanding the crack fill, if possible, since it is slippery for motorcycles.

13. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports- None

b. General Manager's Report

The General Manager presented the LAFCO audit.

Adjournment

Next Regular Board Meeting March 20, 2025