

Cameron Estates Community Services District MINUTES
Regular Meeting: Thursday, September 21, 2023, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building - Multi-Purpose Room

1. **Call to Order/Roll Call:** President Angela Johnson, Vice President Joshua Clark, Director Lynn Kissel, Director Peter Reese, Director Richard Thomson.
President Johnson called meeting to order. Board Secretary, Joy Reggiardo, conducted roll call. President Angela Johnson, Vice President Joshua Clark, Director Richard Thomson, and Director Peter Reese were in attendance. Director Lynn Kissel was absent.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Thomson motioned to approve the agenda as written. Director Clark seconded. All Directors voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting July 20, 2023, Special meeting September 7, 2023
Attachments: Minutes – July 20, September 7, 2023
 - b. **Financial Reports:** Accepted as presented from El Dorado County for June 30, June 30 Year End, July 31, August 31, 2023
Attachments: Revenue and Expenditure Report; General Ledger, June 30, June 30 Year End, July 31, August 31, 2023
 - c. **Approval of Bills:** *Vouchers: July 20, 27, August 10, 25, September 7, 13, 14, 2023*
Attachments: Vouchers: July 20,27, August 10, 25, September 7, 13, 14, 2023
 - d. **El Dorado County Auditor Office 2023/2024 Direct Charges**
Attachment: 2023/2024 Direct Charges for tax code 54427 received, accepted, and processed.
 - e. **El Dorado County Auditor Office 2023/2024 Estimate of Current Year Property Tax Revenue**
*Attachment: 2023/2024 Estimate of Current Year Roll Property Tax Revenue for CECSO.*Board Discussion/Board Action
Director Clark motioned to approve the items on the Consent Calendar as written. Director Thomson seconded. All Directors voted aye.

4. **Adjustment of the 2023-2024 Final Budget**
The Board will consider the General Manager's recommendation to adjust and amend the 2023-2024 Final Budget to reflect the figures shown on the year-end June 30, 2023 El Dorado County financial reports.
Attachment: Adjusted 2023-2024 Final Budget
Board Discussion/Public Comment/Board Action
General Manager, Joy Reggiardo, handed out a revised Adjusted 2023-2024 Final Budget. There was discussion about an increase in object code 4300, Professional & Specialized Services, to reflect a \$10,000 invoice for an engineering evaluation of Flying C Bridge. The revised object code would increase to a total of \$15,000 for the year to reflect the change. Object code 4303, Road Construction, was revised down \$10,000, now totaling \$267,937, to balance the budget. Director Thomson motioned to approve the revised Adjusted 2023-2024 Final Budget. Director Clark seconded. All Directors voted aye.

5. **Annual Report Accounting for Special Taxes 2021-2022**
The General Manager will submit to the Board the Annual Report Accounting for Special Taxes 2022-2023.
Attachment: 2022-2023 Annual Report
Board Discussion/Public Comment/ Board Action
The General Manager stated that all of the money from Direct Charges had been used for District needs.

Direct Assessments for 2022-2023 received and spent totaled \$175,106.90. Director Reese motioned to approve the Annual Report Accounting for Special Taxes 2022-2023. Director Clark seconded. All Directors voted aye.

6. **CECSD Flying C Bridge & Mini Storage Bridge Repair**

The Board will discuss the Flying C Bridge Spall Repair, and other repairs to the bridges.

Attachments: Scope of Project 711321: Spall Repair, Rails & Columns, Armor & Backing. Capital Industrial Restoration Proposal, & Dokken Engineering Memo.

Board Discussion/Public Comment/Board Action

The General Manager and President Johnson discussed available funds for projects until tax revenues are received in December and April. Approximate funding available is \$70,000. Discussion regarding which repairs to focus on before winter rains. Safety for the residents was the main concern. Repairs to electrical, railings and columns were discussed. Bridge was deemed safe structurally, and could wait for spall repair when funds available.

President Johnson motioned to award lowest bidder to repair electrical conduit and lights on bridge, and an option for a pole with lights (if needed). Director Reese seconded. All Directors voted aye.

Director Reese motioned to move forward to fix fencing and railing after a third bid received. Director Thomson seconded. All Directors voted aye.

Director Reese discussed getting the masonry repaired as soon as possible. (Should be a repair and a low price point). No motion/No action.

7. **CECSD and FEMA Road Projects**

The Board will discuss the shoulder backing, ditch repair and culvert cleanouts.

Attachments: Scope & Description of Road Projects 711312, 711315, 711318, & 718936.

Board Discussion/Public Comment/Board Action

Since there are no funds yet available, there was no discussion.

No Motion/ No Action

8. **CECSD Culvert Clean Out**

The Board will discuss culvert clean out for the District.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Reese is mapping culverts in the District, and looking for blocked culverts. Work is still in progress. President Johnson motioned to authorize the General Manager to contract cleanout and repair of any culvert that needs it up to \$20,000. Director Clark seconded. All Directors voted aye.

9. **CECSD Road Work**

The Board will discuss road work issues.

Attachment: None

Board Discussion/Public Comment/Board Action

Public comment about pot holes on Lariat Loop. The General Manager stated that the handyman may possibly be able to fix them when he is available. No Motion/ No Action.

10. **Open Public Forum**

The Public has the opportunity to comment or voice an opinion on subject matter relevant to CECSD business that is not already on the Agenda as an Agenda item. Please know that the Board wishes to hear from the public on matters relevant to District business and authority. However, this cannot be a discussion between the public and the Board. If you have a question or comment, please address the Board President.

There was public discussion about a County General Plan that has a possibility of another Cameron Park Exit from highway 50 to Rodeo Road by the Strolling Hills gate. It was deemed only a possibility, with no firm plans from the County. No Motion/ No Action.

11. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

No Director's Reports made.

b. General Manager's Report

The General Manager discussed the results from a SDRMA Election. The incumbents won their seat for another term. Macauley Construction is working on repairs for the chip seals done last year with improvements of a fog seal to contain fly rock. Wilsons Asphalt will be crack filling all of Strolling Hills Road soon. Vendors for masonry are still sought for the mini storage bridge.

Adjournment

Next Regular Board Meeting: September 21, 2023

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