

Cameron Estates Community Services District Minutes
Regular Meeting: Thursday, May 18, 2023, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building - Multi-Purpose Room

1. **Call to Order/Roll Call:** President Angela Johnson, Vice President Joshua Clark, Director Lynn Kissel
Director Peter Reese, Director Richard Thomson.
President Johnson called meeting to order. Board Secretary, Joy Reggiardo conducted roll call. President Angela Johnson, Director Lynn Kissel, Director Richard Thomson, and Director Peter Reese were in attendance. Vice President Joshua Clark, was absent.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Kissel motioned to approve the agenda as written. Director Thomson seconded. All Directors voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting March 16, 2023
Attachment: Minutes – March 16, 2023
 - b. **Financial Reports:** accepted as presented from El Dorado County for March 31, April 30, 2023
Attachments: Revenue and Expenditure Report; General Ledger, March 31, April 30, 2023
 - c. **Approval of Bills:** Vouchers; March 16, 28, 29, April 10, 28, May 1, 12, 2023
Attachments: Vouchers; March 16, 28, 29, April 10, 28, May 1, 12, 2023
 - d. **Annual Parcel Quest 2023/24 Lien Date Secured Assessment Roll Plus Other Assessor Data.**
Attachments: Group Order Form Parcel Quest 2023/24 Lien Date Secured Assessment Roll Plus Other Assessor Data.
 - e. **LAFCO Proposed Budget for fiscal year 2023-24**
Attachments: Letter and Draft Budget from LAFCO
Board Discussion/Board Action
Director Kissel motioned to approve the items on the Consent Calendar as written. Director Thomson seconded. All Directors voted aye.

4. **Public Hearing: CECSO Proposed Budget for Fiscal Year 2023-2024 and Resolution 2023-01**
The Board is holding a public hearing to present the CECSO Proposed Budget for 2023-2024. The Board will adopt Resolution 2023-01 for the Proposed Budget for Fiscal Year 2023-2024.
Attachments: Public Hearing Notice, Resolution 2023-01, 2023-2024 Proposed Budget with 2022--2023 Budget Comparisons & Actuals
Board Discussion/Public Comment/Board Action
Director Thomson motioned to approve the Proposed Budget for Fiscal Year 2023-2024 and adopt Resolution 2023-01. Director Reese seconded. All Directors voted aye.

5. **Election of Regular and Alternate Special District Representative to El Dorado LAFCO**
The Board will discuss and vote for their preferred candidate(s) to help determine the LAFCO Special District Representative(s).
Attachments: Memo letter Election of Regular and Alternate Special District Representative to El Dorado LAFCO and information attachments.
Board Discussion/Public Comment/Board Action
President Johnson explained that LAFCO is a 7-member Board, and two of the members represent

special districts. LAFCO forms boundaries in the County. President Johnson motioned to vote for candidate Timothy White #1, and Michael Saunders #2 (as alternate). Director Reese seconded. All Directors voted aye.

6. Roadside Easement Weed Control Spraying for 2024

The General Manager is seeking Board approval to contract with Jones Brothers to arrange for District roadside easement weed spraying for the year 2024.

Attachment: None.

Board Discussion/Public Comment/Board Action

President Johnson and the General Manager discussed the recent weed spray, and that the District has been pleased with Jones Bros weed spray this season and in the past. Since the dollar amount is under the \$25,000 threshold, President Johnson and the General Manager would like to offer the project to Jones Bros next year without having to bid the project. President Johnson motioned to authorize the General Manager to contract with Jones Bros for District roadside weed spraying for the year 2024. Director Kissel seconded. All Directors voted aye.

7. CECSD Road Work

The Board will discuss road work issues.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Kissel discussed FEMA projects underway. The Flying C Bridge is being evaluated by structural engineers. The evaluation so far, indicates that a spall repair is needed to fill the cracks to keep the iron inside the concrete from rusting. The mini storage bridge got a clean bill of health from a structural engineering firm. Director Kissel discussed road maintenance, and the possibility that all new road projects may be chip sealed due to funding. President Johnson spoke about our District's new strategic plan for our road maintenance, and thanked Directors Clark, Kissel and Reese for all the work to develop the plan. No motion. No action.

8. CECSD Resolution- Designation of Applicant's Agent Resolution Non-State Agencies

The Board will discuss the need to pass State of California Office of Emergency Services Designation of Applicant's Agent Resolution Non-State Agencies for application for The Federal Emergency Management Agency (FEMA) Disaster Recovery Program

Attachment: Designation of Applicant's Agent Resolution Non-State Agencies

Board Discussion/Public Comment/Board Action

President Johnson explained how CalOES needed a resolution giving our Directors and the General Manager authority as agents to work with the Office of Emergency Services. Director Thomson motioned to pass and adopt the CalOES resolution. Director Reese seconded. All Directors voted aye.

9. CECSD Annual Financial Report Audit for The Years Ended June 30, 2022 and 2021

The Board will review and accept the audit report for year-end 2022 and 2021.

Attachment: CECSD June 30, 2022 and 2021 Audit Report

Board Discussion/Public Comment/ Board Action

The General Manager handed out the 2022 and 2021 Audit Report for the Directors to review. Director Thomson motioned to accept the audit report for the year-end 2022 and 2021. Director Reese seconded. All Directors voted aye.

10. Open Public Forum

The Public has the opportunity to comment or voice an opinion on subject matter relevant to CECSD business that is not already on the Agenda as an Agenda item. Please know that the Board wishes to hear from the public on matters relevant to District business and authority. However, this cannot be a discussion between the public and the Board. If you have a question or comment, please address the Board President.

A resident discussed the need for reflectors off of the western corner of Cameron Road near Lariat Dr and

the Strolling Hills gate. Another resident spoke about the gate repair taking so long and the garbage left from motorists or pedestrians near Strolling Hills gate. No motion no action.

11. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

Director Kissel discussed the prediction of an El Nino year coming up, and that it may bring more rain than normal. Director Kissel bought yellow CECSO safety vests for Directors, volunteers, or workers. No motion. No action.

b. General Manager's Report

The General Manager discussed our new web host provider, Streamline. Our new website has gone live, though not everything has been uploaded yet. The Road Committee and General Manager had road training with an engineer. They learned that even if the road looks cracked, as long as it has the proper crown shape to drain water, the road can still be maintained with a chip seal rather than repaving. The General Manager discussed a new product: asphalt rubber seal. It may be an alternative to a chip seal. More research is needed and cost may be an issue, but it looks promising. No motion. No action.

Adjournment

Next Regular Board Meeting: July 20, 2023

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronestates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.