

Cameron Estates Community Services District Minutes
Regular Meeting: Thursday, July 21, 2022, 7:00 p.m.
Light of the Hills Lutheran Church, 3100 Rodeo Road, Cameron Park
Education Building - Multi-Purpose Room

In accordance with new guidance from the California Department of Public Health as CECSO Board meetings will be held at LOTH and are open to the public, masks are strongly recommended for everyone in indoor public places, regardless of vaccine status. Members of the public may address the Board in person during the public comment periods.

Public Comment: Anyone wishing to comment about items not on the Agenda may do so during the Open Public Forum period. Those wishing to comment about items on the Agenda may do so when that item is heard and when the Board President calls for public comment. Public comments are limited to three minutes per person and 20 minutes per item

1. **Call to Order/Roll Call:** President Angela Johnson, Vice President Cory Hamma, Director Doris Miller, Director Joshua Clark, Director Lynn Kissel.
President Johnson announced that General Manager/Board Secretary Karen Moonitz and Joy Reggiardo were both ill and could not attend. She appointed Director Joshua Clark as Acting Board Secretary for this meeting and this appointment was unanimously ratified by all directors in attendance. Acting Board Secretary Joshua Clark conducted roll call. President Angela Johnson, Director Joshua Clark, and Director Lynn Kissel were in attendance. Directors Doris Miller and Cory Hamma were absent due to illness. Three residents were in attendance.

2. **Approval of Agenda**
Board Discussion/Public Comment/Board Action
Director Clark motioned to approve the agenda with the removal of item 4 because the Cameron Park CSD General Manager was unable to attend. Director Kissel seconded. All directors voted aye.

3. **Consent Calendar** (all items on the Consent Calendar are to be approved by one motion unless a Board Member requests separate action on a specific item).
 - a. **Approval of Minutes:** Regular meeting May 19, Special Meeting May 26, 2022.
Attachment: Minutes - May 19, Special Meeting May 26, 2022.
 - b. **Financial Reports:** accepted as presented from County for May 31, 2022
Attachments: Revenue and Expenditure Report; General Ledger, May 31, 2022
 - c. **Approval of Bills:** May 19, 25, June 10, 21, 23, 28, July 7, 2022
Attachments: Vouchers: May 19, 25, June 10,21, 23, 28 July 7, 2022
 - d. **LAFCO Final Budget for Fiscal Year 2022-23**
Attachment: LAFCO Final Budget Fiscal Year 2022-23
 - e. **Payment of Share of Net Operating Expenses for LAFCO: \$234.86**
*Attachment: Payment Authorization Form 2022-2023*Board Discussion/Board Action
Director Kissel motioned to approve the Consent Calendar. Director Clark seconded. All directors voted aye.

4. **Cameron Park Community Services District General Manager to Meet with Board.**
CPCSD General Manager Andre Pichly will introduce himself and speak to the Board about the duties and priorities of the Cameron Park CSD.
Attachment: None
Board Discussion/Public Comment/Board Action
Item removed from Agenda.

5. **Open Public Forum**

The Public has the opportunity to comment on subject matter relevant to CECSO business.

A resident commented on a water drainage problem he sees with work done at the Mini-Storage area before the entrance gate. Director Clark will monitor this area as he feels it has been fixed.

6. **Public Hearing: Appropriations Limitations Resolution 2022-04**

The Board is holding a public hearing to present the Appropriations Limitations for fiscal year 2022-2023.

Attachment: Resolution 2022-04 Appropriations Limitations

Board Discussion/Public Comment/Board Action

Director Kissel motioned to adopt Resolution 2022-04. Director Clark seconded. All directors voted aye.

7. **Public Hearing: Resolution 2022-05 Final Budget for Fiscal Year 2022-2023**

The CECSO Board is holding a public hearing for the presentation of Resolution 2022-05 and the Final Budget for fiscal year 2022-2023.

Attachments: Resolution 2022-05, 2022-23 Final Budget with 2021-22 Budget Comparisons & Actuals

Board Discussion/Public Comment/Board Action

Director Kissel motioned to adopt Resolution 2022-05. Director Johnson seconded. All directors voted aye.

8. **Public Hearing: Special Tax Resolution 2022-06 Collection of Special Taxes (Direct Charges) for Fiscal Year 2022-2023**

A public hearing is being held for the purpose of adopting a resolution for the collection of the special taxes (direct charges) within the District for road improvements, maintenance and other operating expenses of the district, and for El Dorado County to collect these special taxes on the fiscal year 2022-2023 tax roll.

Attachment: Special Tax Resolution 2022-06

Board Discussion/Public Comment/Board Action

A member of the public voiced his opposition to the District levy of the special tax on certain parcels specifically, the church and the commercial parcels. President Johnson explained that these parcels are within the boundaries of the District and that we have the right to levy the tax on parcels within the District. Director Kissel motioned to adopt Resolution 2022-06. Director Clark seconded. All directors voted aye.

9. **Resolution 2022-07: Adopting Revised Record Retention Program and Authorizing the Destruction of Records**

The Board will approve the revisions made to the District's Records Retention Program, which has not been updated since 2010.

Attachment: Resolution 2022-07; Revised Record Retention Program.

Board Discussion/Public Comment/Board Action

President Johnson reported that she and Karen Moonitz updated the Records Retention Program and explained the revisions. Director Kissel motioned to approve Resolution 2022-07 adopting the revised Records Retention Program. Director Clark seconded. All Directors voted aye.

10. **CECSO Road Matters and Roadwork**

a) The Road Chair will update the Board on the work that was done in June and July by Macauley Construction Inc.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Clark reported the shoulder backing and grading is complete and that the chip seal application on the 3 roads would be completed within the week and then brushed and cleaned a week later. The Road Committee is satisfied with the work and pleased with the working relationship. A resident commented that the work looks good. No action. No motion.

b) The Board will discuss road work projects for the fall.

Attachment: None

Board Discussion/Public Comment/Board Action

Director Clark and Director Kissel reported that the work they recommend in the cool fall weather would be applying slurry seal coat on as much of Cameron Road as budget allows and then road striping. They want to continue survey of drainage and culverts. Director Kissel stated that it is very important that drainage and ditches be high priority. They will present a Description of Work and Scope at the September meeting and then with Board approval proceed with the informal bid process per California UCCAA, since the project will be under \$200,000.00. The Road Committee would also like to make all of Cameron Road Class I. No action. No motion

11. Board to Approve General Manager attending CSDA's 2022 Board Secretary/Clerk Conference

The General Manager is asking the Board to approve her attending the Board Secretary/Clerk Conference, at Monterey, November 7-9, 2022.

Attachment: Application for SDLF 2022 Education Allowance Scholarship; Award Letter from SDLF; Registration and Confirmation of Payment for CSDA 2022 Board Secretary/Clerk Conference.

Board Discussion/Public Comment/Board Action

President Johnson explained that our new General Manager, Joy Reggiardo, applied for and was approved for a SDLF scholarship to pay for the Board Secretary/Clerk Conference and training in Monterey November 7-9, 2022. Director Kissel motioned to approve Joy's attendance at the conference training. Director Clark seconded. All Directors voted aye.

12. Director and Staff Reports

Directors and staff may make brief announcements or reports for the purpose of providing information to the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any item not on the agenda.

a. Directors Reports

None

b. General Manager's Report

President Johnson read a report stating that Karen applied for reimbursement from SDRMA for new security cameras and received a check for \$1000 as the new cameras are eligible for insurance reimbursement. Training Joy is going well and they need help moving files, computer, and office equipment to Joy's home the first week of August. All Directors volunteered to help.

Adjournment The meeting was adjourned at 8:15 pm.

Next Regular Board Meeting: September 15, 2022

NOTE: For copies of support documentation to the agenda contact CECSO office at 677-5889/cecsd@att.net. Costs are \$.10 per copy. You can also access the agenda item documents at the CECSO website: cameronstates.net. Americans with Disabilities Act: if you need a disability related modification or accommodation to participate in this meeting, please contact Karen Moonitz at the above contact numbers. Requests must be made as early as possible, and at least one full business day before the start of the meeting. In accordance with The Brown Act Section 54954.2(a) this agenda was posted 72 hours prior to the meeting.