



LOCAL AGENCY FORMATION COMMISSION
550 Main Street, Suite E. Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

M E M O

DATE: April 5, 2021

TO: Special District Selection Committee

FROM: José C. Henríquez, Executive Officer 

SUBJECT: **Instant Runoff Election of Regular Special District Representatives to El Dorado LAFCO**

Election of Special District Representatives to LAFCO

Thank you for submitting nominations for the Special District Representatives election.

At the time a minimum number of ballots are received to establish a quorum, in order to be selected as a LAFCO Representative, a nominee must receive more than fifty-percent (50%) of the submitted votes. If none of the candidates receive the necessary majority of votes, LAFCO will conduct an "instant runoff election" in the interest of avoiding the additional costs of a runoff election. An informational explanation describing this election process is included for your convenience.

Also enclosed with this memo you will find a ballot and a copy of each candidate's Statement of Qualifications received as of the date of this memo.

Please note that there are two regular (voting) seats that are up for election. Whomever receives the highest number of votes in this election will serve as the regular member for a new four-year term. The second top vote getter will serve as a regular member of a two-year term. Should Michael Saunders, who currently serves as the current special district alternate, be elected to one of the two regular seats, then the third highest vote getter becomes the new alternate special district member to LAFCO for a two-year term.

Please take the opportunity to fill out the ballot, ranking each nominee in the order of preference using "1" for your first preference, "2" for second, and so on. It is okay to vote for only one person; however, ranking additional candidates will not help defeat your first-choice candidate. Please do not mark the same number beside more than one candidate and do not skip numbers.

S:\Elections\2021 Special District Election\2021 SDE Ballots\2021 Special District Election Memo.docx

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
City Members: Cody Bass, Jackie Neau • Alternate City Member: Patricia "Patty" Borelli
County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Tumboo
Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
Malathy Subramanian, Commission Counsel

The nominees, in alphabetical order, are:

- 1) Robert "Bob" Chigazola
- 2) Tim Palmer
- 3) Michael Saunders
- 4) Monique Scobey
- 5) Brian Veerkamp
- 6) Tim White

Election Deadline

The voting period will be 86 days from April 5, 2021; all votes are due in writing on or before **5:00 pm on June 30, 2021**. Voting will cease on this date or whenever a quorum of special districts is reached, whichever occurs later. Please do not forget to have the presiding officer (Board President or Chair) of the board meeting in which you made your selection sign the returned ballot.

Signature on Returned Ballot

If the presiding officer is unable to vote, the legislative body of the district may designate another board member to cast the ballot in place of the presiding officer. Board members designated by their district board to vote in place of the presiding officer should provide that authorization (in the form of a resolution or minute order) to LAFCO no later than the time the ballot is cast. District managers or other staff members **may not** substitute their signature for the presiding officer's signature.

Additionally, if the presiding officer has changed since the last Special District Representative Election, please provide supporting documentation to LAFCO about the change so that LAFCO staff can update its records.

If any of these requirements are not met, the ballot will be considered invalid.

Thank you for your time and please feel free to contact me or any member of my staff at (530) 295-2707, if you have any questions.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Special District Representative	Timothy J. White	El Dorado Hills County Water District

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Charles J. Hartley

(Required)

NAME OF NOMINATING DISTRICT: El Dorado Hills County Water District

MINUTES ATTACHED (Optional): Yes ☒ No ☐

Nominations must be received by LAFCO before

5:00 p.m. on February 15, 2021

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**LAFCO
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COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison

City Members: Cody Bass, Vacant • Alternate City Member: Kara Taylor

County Members: John Ranalli, Vacant • Alternate County Member: Vacant

Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Special District Representative	Timothy J. White	El Dorado Hills County Water District

SIGNATURE OF PRESIDING OFFICER:

Penny Humphreys
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Penny Humphreys

(Required)

NAME OF NOMINATING DISTRICT: Rescue Fire Protection District

MINUTES ATTACHED (Optional):

Yes ☒

No ☐

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COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Special District Commissioner	Timothy White	El Dorado Hills Water Agency (Fire District)

SIGNATURE OF PRESIDING OFFICER:


(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Noelle Mattock, President
(Required)

NAME OF NOMINATING DISTRICT: El Dorado Hills CSD

MINUTES ATTACHED (Optional): Yes ☐ No ☒

Nominations must be received by LAFCO before
5:00 p.m. on February 15, 2021

Return to:

LAFCO
550 Main Street, Suite E
Placerville, CA 95667

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COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
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Timothy J. White

Nominee, El Dorado County Special District Representative

El Dorado County LAFCO

Statement of Qualifications

I am currently the Board President of the El Dorado Hills County Water District, commonly known as the El Dorado Hills Fire Department (EDHFD), and have been nominated by my fellow directors at EDHFD, as well as the Board of Directors of Rescue Fire Protection District, to run for the open Special District seats on LAFCO.

My qualifications and background information are as follows:

- EDHFD Board of Directors- December 2018-present. President 2021, Vice-president 2020. Have served, or are serving on, the following Board Committees - Finance, Strategic Planning, and Joint Powers Authority. In addition, I am one of the Fire Board directors on the El Dorado Hills Incorporation Executive Working Group organized by the El Dorado Hills Community Services District.
- El Dorado Hills Area Planning Advisory Committee ("APAC") - voting member- 2015-present. Vice Chair-2018-present. Chair-2016 and 2017. APAC is a volunteer group of residents that review proposed residential and commercial developments in the El Dorado Hills Area, and provides comments and written reports addressing resident concerns on the proposed projects to the El Dorado County Planning Commission and the El Dorado County Board of Supervisors.
- El Dorado County Master Gardener since 2016.
- I am a native Californian, a graduate of the University of San Francisco and of the University of Los Angeles School of Law, and practiced law for 30 years concentrating in business-financial law, with an emphasis in international transactions.
- With 3 El Dorado County Grand Jury Reports in the last 3 years on Fire Districts in El Dorado County, and with LAFCO likely to review proposed Fire District mergers and consolidations in the forthcoming years, I think it is important to have a representative from a Fire District Board, who understands the unique work, finances and nature of Fire Departments and Districts, on LAFCO.
- I have the time, interest and ability to serve as an effective LAFCO Commissioner.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Director	Robert Chigazola	Grizzly Flats Community Services District

SIGNATURE OF PRESIDING OFFICER: Sherry McKillop
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: Sherry McKillop
(Required)

NAME OF NOMINATING DISTRICT: Grizzly Flats Community Services District

MINUTES ATTACHED (Optional): Yes ☐ No ☒

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Melathy Subramanian, Commission Counsel

Grizzly Flats Community Services District

4765 Sciaroni Road / P.O. Box 250

Grizzly Flats, CA 95636

Ph: 530/622-9626 Fax: 530/622-4806

www.grizzlyflatscsd.com



Statement of Qualifications for LAFCO Special District Representative

Bob Chigazola, Director

Grizzly Flats Community Services District

I have lived in El Dorado County for 15 years now; five in Grizzly Flat and 10 in Somerset. I have worked in marketing my entire career. During this time, I have worked on and with budgets in the private sector and governmental agencies. My wife works for El Dorado Community Health and we enjoy living here. It is my great pleasure to give back to and be a part of the community.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
President	Tim Palmer	Georgetown Divide RCD

SIGNATURE OF PRESIDING OFFICER:

DocuSigned by:


(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: David Delongchamp

(Required)

NAME OF NOMINATING DISTRICT: Georgetown Divide Resource Conservation District

MINUTES ATTACHED (Optional): Yes ☒ No ☐

Nominations must be received by LAFCO before

5:00 p.m. on February 15, 2021

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COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
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 Malathy Subramanian, Commission Counsel

Tim Palmer

Board of Directors,
Georgetown Resource Conservation District
Statement of Qualifications

Tim Palmer is the President of the Georgetown Resource Conservation District Board and the Chair of LAFCO. He retired from teaching this last year. He has spent time as a volunteer fireman as well as a board member for the Auburn Lake Trails Association. He has served on the Cool Charity Board for many years helping local youth. He earned a masters degree in political science, not because he is political, but because it would allow him an understanding of how to do a better job with the running of our communities in a state and national context. The needs of each of our special districts are varied and our desires for our differing communities are great. He believes we all give our time and energies in places we feel we can be effective toward positive changes. All of us who serve the communities where we live are a part of making things better. Our lives are richer when we give to others. He cares a great deal about how our county is run and the interaction of all of our special districts and their work in making our county a safe and wonderful place to live. We all know that the time we spend to help our communities is important. All that we do helps to reinforce the goodwill of friends, families and neighbors.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Special District Commissioner	Michael Saunders, MD	Georgetown Divide Public Utility District

SIGNATURE OF PRESIDING OFFICER:

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER:

Michael Saunders

(Required)

NAME OF NOMINATING DISTRICT:

Georgetown Divide Public Utility District

MINUTES ATTACHED (Optional):

Yes ☒

No ☐

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My educational background includes a Bachelor of Science from Cornell University and a Doctor of Medicine from Howard University. I am the President of the Board of Directors for the Georgetown Divide Public Utility District (GDPUD) and currently am the Alternate member for Special Districts on El Dorado LAFCO.

My experience in governance and working on commissions also includes being Chair of various County Organizational groups, State committees, and being a member and active participant in State workgroups tasked with providing a framework, guidelines, and recommendations for the legislative changes to enact the Water Conservation Bill Statewide beginning in 2022. I continue to be an advocate for our Rural and Mountain Counties to the State. I bring my skills in the interaction needed between governance, local agencies, and the public.

One of the most important functions of LAFCO is to evaluate the provision of services within the County, recommend actions, and promote the efficient provision of those services. This is done through the municipal service reviews. Being able to provide these studies for our Special Districts, services, and Cities has required managing our LAFCO's budget. I was on the Ad hoc Budget Committee for LAFCO to help work on the budget to allow El Dorado LAFCO to continue to operate and provide the MSRs within the timeframe the Commission has recommended. My other experiences in working with budgets includes being the Clinical Dietitian - Dietary Program Director for an Adult Day Care Program, Finance committee member (GDPUD), Treasurer of the Board (GDPUD), and my work on several executive committees.

I bring my commitment to continue to work with various Special Districts and their representatives to make sure they have a voice in the LAFCO processes, to touch base and communicate with any concerns. I will continue to be a resource to our Special District members, the community, and the public if chosen to be a Special District Commissioner.

Thank you,

Michael Saunders, MD
President, Board of Directors
Georgetown Divide Public Utility District

Alternate Commissioner, Special District Member
El Dorado LAFCO



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Board Member	Monique Scobey	Cameron Park CSD

SIGNATURE OF PRESIDING OFFICER: _____

Eric Aiston
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

Eric Aiston
(Required)

NAME OF NOMINATING DISTRICT: Cameron Park CSD

MINUTES ATTACHED (Optional): Yes ☐ No ☐

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Malathy Subramanian, Commission Counsel

Statement of Qualifications
MONIQUE SCOBEEY
El Dorado LAFCO
March 2021

My name is Monique Scobey and I am currently serving on the Board of Directors for the Cameron Park Community Services District. Our District provides several public services: fire and emergency response, parks, recreation, CC&R compliance, waste collection/recycling, and lighting/landscape districts. Overseeing these services has provided me with an understanding of the variety of requirements and responsibilities of our communities, as well as how Special Districts and local government function. I have served on all four of the District's Standing Committees and have completed my 18 month term for President of the Board in Dec 2020. The Board of Supervisors recently appointed me as an Alternate to the County El Dorado Solid Waste Advisory Committee.

In 2019, with the support of the Board of Directors, the District achieved our Transparency Certificate. In 2020, I completed the Special District Leadership Foundation – Leadership Academy that provides the knowledge base to perform essential governance responsibilities. This mixture of experiences will assist me in serving as knowledgeable LAFCO member.

I have lived in El Dorado County for over 25 years, raising our three children in Cameron Park and operating a small software consulting business. I served on sport club boards and as an ambassador at the Shingle Springs/Cameron Park Chamber of Commerce. I currently work part-time in real estate and am recently retired, and my husband and I plan on remaining here, in our community, so I am personally invested in how our County evolves.

I enjoy engaging with others, hearing and incorporating others views, finding common ground and collaborating on a clear path forward. Agencies work better when all stakeholders are involved to help define solutions. I look forward to working on this committee and keeping our county and communities a desirable place to live, work and visit.

My education includes a Master's Degree in Aerospace Engineering from USC and a Bachelor of Science Degree in Mechanical and Aeronautical Engineering from UC Davis.



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SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District
Board Director	Brian K. Veerkamp	El Dorado Irrigation District

SIGNATURE OF PRESIDING OFFICER: _____

(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot, unless accompanied by Meeting Minutes designating an alternate.

PRINTED NAME OF PRESIDING OFFICER: _____

Jim Abercrombie

(Required)

NAME OF NOMINATING DISTRICT: El Dorado Irrigation District

MINUTES ATTACHED (Optional):

Yes ☐

No ☒

Nominations must be received by LAFCO before

5:00 p.m. on February 15, 2021

Return to:

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Placerville, CA 95667**

H:\Office of the General Manager\Clerk to the Board\Old Packets\2021\20210208\20210208 LAFCO Nomination Attach B.docx

COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Holly Morrison
City Members: Cody Bass, Michael Saragosa • Alternate City Member: Kara Taylor
County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo
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STAFF

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Malathy Subramanian, Commission Counsel

Brian K. Veerkamp
Board Director, Division 3
Statement of Qualifications

Brian K. Veerkamp is a fifth generation resident of El Dorado County and a descendant of the pioneering families of Wagner and Veerkamp. He follows in the footsteps of his great-great uncle John Wagner, an El Dorado County Supervisor from 1919 to 1934.

Born and raised in El Dorado County, Brian attended local elementary schools, El Dorado High School, and then pursued his higher education goals. He holds a bachelor of science degree in business administration with a minor in economics. He also attended two years of law school, holds two associate of arts degrees (one in fire technology and the other in general studies). He also earned many advanced leadership, governance, management and finance training certificates. He is a Charter Adjunct Professor with a Lifetime Teaching Credential for Los Rios Community College and continues to share his knowledge and training with the community in many ways.

Brian retired in 2011 from the Fire Service after 30 plus years in public emergency services that began with a position as a volunteer/paid call firefighter and culminated in his last position as fire chief of the El Dorado Hills Fire Department. During his tenure as chief, he worked collaboratively with many agencies within the County and surrounding region to serve and protect our people, their property and our business community. He was instrumental in the consolidation of Districts, the mitigation of many local disasters, the enhancement of service delivery levels and the protection of many precious assets of El Dorado County. The Department's efforts under Brian's leadership allowed them to maintain financial stability for Fire and Emergency Services resulting in cost effective, high level and efficient service to our citizens. He then was elected to the El Dorado County Board of Supervisor's and served two four-year terms for District 3 and thru his various County assignments; served numerous years as a member of the Local Agency Formation Commission (LAFCO). Brian, now has been elected to the Board for El Dorado Irrigation District and recently accepted the Leadership role of Executive Director for El Dorado County Emergency Services JPA.

Brian's commitment to "Service Above Self" is evident in the many ways he finds to give back to our El Dorado County community. Besides his most recent service, Brian has served 14 years as an elected Board member with the Camino Union School District, three years as Board member of the El Dorado County Emergency Services Authority JPA, and 25 years as emergency medical services training program director for El Dorado County Fire Chief's Association. He is a 17-year Rotarian, Eight-year member of Kiwanis Club of Placerville, Marshall Foundation for Community Health Board Member, Marshall Medical Board Member, El Dorado Community Foundation Board Member and he also maintains affiliations with Boys and Girls Club, The Rocky Mountain Elk Foundation, the USGA, and the NRA to name a few.

Brian resides in Placerville with Lori, his wife of 40 years. He has two daughters, two sons-in-law, two granddaughters, one grandson and many other family members that call El Dorado County home.



INSTANT RUNOFF ELECTION PROCESS

Introduction

The following procedure implements the instant runoff voting method for determining the winner in a fictional "Central Division Director" election. A process, similar to the one explained below, will be utilized in determining the LAFCO Special District representative(s).

Ballot Specifications and Directions to Voters

A voting ballot shall allow a voter to rank candidates for the Central Division Director in order of choice. All candidates are listed on the ballot with one additional slot for a write-in candidate. The voter may include no more than one write-in candidate among his/her ranked choices. Directions provided to voters shall conform substantially to the following specifications:

Vote for candidates by indicating your first-choice candidate, your second-choice candidate and so on. Indicate your first choice by marking the number "1" beside a candidate's name, your second choice by marking the number "2" by that candidate's name, your third choice by marking the number "3," and so on, for as many choices as you wish. You are free to rank only one candidate, but ranking additional candidates cannot help defeat your first-choice candidate. Do not mark the same number beside more than one candidate. Do not skip numbers.

Ballot Counting

The ballots cast shall be tabulated and the result declared by the Central Division Election Coordinator after review by the Central Division Election Review Committee using the following procedure:

- The first choice marked on each ballot shall be counted. If any candidate receives a majority of the first choices, that candidate shall be declared elected.
- If no candidate receives a majority of first choices, the candidate who received the fewest first choices shall be eliminated and each vote cast for that candidate shall be transferred to the next-ranked candidate on that voter's ballot. If, after this transfer of votes, any candidate has a majority of the votes from the continuing ballots, that candidate shall be declared elected.
- If no candidate receives a majority of votes from the continuing ballots after a candidate has been eliminated and his/her votes have been transferred to the next-ranked candidate, the continuing candidate with the fewest votes from the

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continuing ballots shall be eliminated. All votes cast for that candidate shall be transferred to the next-ranked continuing candidate on each voter's ballot. This process of eliminating candidates and transferring their votes to the next-ranked continuing candidates shall be repeated until a candidate receives a majority of the votes from the continuing ballots. This candidate shall be declared elected.

Example:

Three candidates: Smith, Jones and Marks

60 voting cards are submitted:

- Smith is ranked 1 by 25 voters
- Jones is ranked 1 by 20 voters
- Marks is ranked 1 by 15 voters

In the first round no one receives a majority, 31 votes

Thus, Marks is eliminated and those cards that had Marks ranked 1 is reviewed for their second choice.

- Smith is ranked 2 on 10 of the of the 15 cards
- Jones is ranked 2 on 3 of the 15 cards.

Thus, Smith wins with 35 votes and Jones is second with 23 votes.

Note: Only 13 votes were counted in round two because two of the Marks cards only had first choices.



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ELECTION BALLOT

Cameron Estates CSD

Special District Representative to LAFCO Regular Seats

*The election ends on JUNE 30, 2021 at 5:00 p.m. or until a quorum of
Special District ballots is received, whichever occurs later.*

Rank the nominees in preferential order, "1" being the first preference, "2" being the second, and so on.

Name, District	Ranking
Robert "Bob" Chigazola, Grizzly Flats Community Services District	1 2 3 4 5
Tim Palmer, Georgetown Divide Resource Conservation District	1 2 3 4 5
Michael Saunders, Georgetown Divide Public Utility District	1 2 3 4 5
Monique Scobey, Cameron Park Community Services District	1 2 3 4 5
Brian K. Veerkamp, El Dorado Irrigation District	1 2 3 4 5
Tim White, El Dorado Hills County Water District (EDH Fire)	1 2 3 4 5
District has decided not to vote in this election (please circle →)	NO VOTE

SIGNATURE OF PRESIDING OFFICER (Original Signature Required):

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.

PRINTED NAME OF PRESIDING OFFICER (Required):

Email to: lafco@edlafco.us
OR
Mail to: El Dorado LAFCO
550 Main Street, Suite E
Placerville, CA 95667

AGENDA ATTACHED (Optional): Yes _____ No _____

IMPORTANT

Please return this ballot with or without a vote.
If you choose not to vote, the presiding officer's signature is still required.

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COMMISSIONERS

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County Members: John Hidahl, Wendy Thomas • Alternate County Member: George Turnbo
Special District Members: Tim Palmer, Vacant • Alternate Special District Member: Michael Saunders

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
Malathy Subramanian, Commission Counsel