



LOCAL AGENCY FORMATION COMMISSION

550 Main Street, Suite E. Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

March 24, 2023

Subject: LAFCO Proposed Budget for Fiscal Year 2023-24

Dear Funding Agencies,

On March 22, 2023, the Commission approved the Proposed LAFCO Budget for Fiscal Year 2023-24, a copy of which is enclosed with this memo and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities, and special districts, with each category contributing a third.

This budget reflects the Commission's continued commitment to the agencies and residents of El Dorado County, while meeting LAFCO's State mandates. LAFCO will hold a public hearing to adopt the Final Budget for FY23-24 at its May 24, 2023 Regular Meeting. After LAFCO adopts its Final Budget, the Auditor-Controller's Office will calculate agency contributions for the 2023-2024 fiscal year.

Please contact the LAFCO office at (530) 295-2707 if you have any questions.

Sincerely,

Shiva Frentzen
Executive Officer

Enclosure: Proposed LAFCO Budget, FY2023-24

cc: Malathy Subramanian, LAFCO Counsel
Joe Harn, El Dorado County Auditor-Controller
Tiffany Schmid, Interim El Dorado County Chief Administrative Officer

COMMISSIONERS

Public Member: Bill Wilde • Alternate Public Member: Dawn Hodson

City Members: John Clerici, Tamara Wallace • Alternate City Member: Nicole Gotberg

County Members: John Hidahl, George Turnbo • Alternate County Member: Wendy Thomas

Special District Members: Brian Veerkamp, Timothy J. White • Alternate Special District Member: Michael Saunders

STAFF

Shiva Frentzen, Executive Officer • Erica Sanchez, Assistant Executive Officer

Malathy Subramanian, Commission Counsel

DRAFT PROPOSED BUDGET

PROPOSED BUDGET FY 2023-2024					
	Fund (or line item)	DESCRIPTION		Proposed FY 2023-2024 LAFCO Budget	Adopted FY 2022-2023 LAFCO Budget
Revenues	4000	Fees		\$ 15,000	\$ 15,000
	4100	Fund Balance		\$ 60,000	\$ 92,598
	4120	Revenue - Agency Payments		\$ 545,000	\$ 506,122
	4500	Revenue - From Reserves		\$ -	\$ -
	4700	Revenue Interest		\$ -	\$ 500
	(5)	Sub-Total - Revenues		\$ 620,000	\$ 614,220
Employee Expense	5200	Employee Wage - Regular		\$ 300,000	\$ 221,148
	5210	Employee Wage - Temporary		\$ -	\$ -
	5230	Employee Wage - Overtime		\$ -	\$ 524
	5310	Flex Benefits		\$ -	\$ 6,000
	5311	Employee Assistance		\$ 500	\$ 385
	5320	Health Insurance (Less In Lieu)		\$ 30,000	\$ 32,371
	5340	Retirement - CALPERS		\$ 30,000	\$ 44,328
	5350	In-Lieu Health Insurance		\$ 4,500	\$ -
	5400	Payroll Tax - Medicare (1.45% of Base)		\$ 3,500	\$ 3,207
	5420	Payroll Tax - SUI/ETT		\$ 1,500	\$ 1,300
	5440	Disability Insurance (.53% of Base)		\$ 1,500	\$ 1,172
	6800	Accrued Leave		\$ 28,500	\$ 28,557
		Additional wages for 3rd full time employee and EO		\$ -	\$ 64,996
	5100	Sub-Total Employee Expenses		\$ 400,000	\$ 403,988
Operating Expense	5450	Workers Comp Insurance		\$ 2,000	\$ 1,725
	5460	General Liability Insurance		\$ 30,000	\$ 26,530
	6000	Information Services		\$ 20,000	\$ 23,760
	6010	County Clerk Fee		\$ 1,000	\$ 625
	6020	Accounting Services		\$ 15,000	\$ 7,188
	6030	Annual Audit		\$ 10,000	\$ 8,450
	6040	Cell & Telephone Services		\$ 2,000	\$ 3,840
	6050	Copies		\$ 500	\$ 480
	6060	GIS Maps		\$ 500	\$ 180
	6070	Lease Payment - Building		\$ 27,000	\$ 24,527
	6080	Legal Notices		\$ 1,000	\$ 726
	6090	Legal Services		\$ 24,000	\$ 22,000
	6100	Memberships		\$ 2,000	\$ 1,850
	6105	Memberships - CALAFCO		\$ 4,000	\$ 3,677
	6210	Office Expense		\$ 2,000	\$ 1,485
	6400	Postage		\$ 1,000	\$ 800
	6501	Professional Services		\$ 30,000	\$ 50,000
	6600	Publications		\$ 500	\$ 387
	6705	Rents/Lease - Equipment		\$ 3,000	\$ 2,136
	6710	Utilities		\$ 3,000	\$ 2,040
	6750	Staff Development (incl. Commissioner Development)		\$ 15,000	\$ 9,000
	6770	Transportation		\$ 6,500	\$ 4,260
	(44)	Sub-Total Operating Expense		\$ 200,000	\$ 195,666
	6300	Operating Contingency (10% of operating expenses)		\$ 20,000	\$ 14,567
	(46)	BUDGET TOTAL		\$ 620,000	\$ 614,220

[Policy 2.10.5.c](#) – The Emergency Reserve for FY23-24 will stay at the current balance of the Caltrust account as of February 28, 2023 at \$118,294.58 that is approximately 19% of the operating budget.