




LOCAL AGENCY FORMATION COMMISSION
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M E M O

Date: May 29, 2020
To: Funding Agencies
CC: Kara K. Ueda, LAFCO Counsel
From: José C. Henríquez, Executive Officer 
Subject: LAFCO Budget for Fiscal Year 2020-21

On May 27, 2020, the Commission approved the Final LAFCO Budget for Fiscal Year 2020-21, a copy of which is enclosed with this letter and sent to your agency in accordance with Government Code §56381(a). Under State Law, LAFCO is partially funded by three categories of agencies, the County, cities and special districts, with each category contributing a third.

Your agency's share of that contribution is calculated and determined by the County Auditor-Controller in accordance with the provisions of Government Code §56381(b). Your agency will receive an official notice from him on your actual contribution amount on or about August, 2020.

Please contact me at 530-295-2707, if you have any questions or concerns.

Thank you.

Enclosure: Final LAFCO Budget FY2020-21

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COMMISSIONERS

Public Member: Michael Powell • Alternate Public Member: Dyana Anderly
City Members: Mark Acuna, Cody Bass • Alternate City Member: Kara Taylor
County Members: Shiva Frentzen, John Hidahl • Alternate County Member: Brian Veerkamp
Special District Members: Tim Palmer, Holly Morrison • Alternate Special District Member: Michael Saunders

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer
Kara K. Ueda, Commission Counsel

EXHIBIT A
Resolution #L-2020-09

APPROVED

FINAL BUDGET FY 2020-21					
	<i>Fund (or line item)</i>	<i>DESCRIPTION</i>	<i>Adjusted FY 2019-20 LAFCO Budget</i>	<i>Line item</i>	<i>Final FY 2020-21 LAFCO Budget</i>
Revenue	4000	Fees	\$ 13,751	1	\$ 15,850
	4100	Fund Balance	\$ 86,451	2	\$ 23,422
	4120	Revenue - Agency Payments	\$ 464,121	3	\$ 464,503
	4500	Revenue - From Reserves (IT Expenses)	\$ -	4	\$ 2,000
	4700	Revenue Interest	\$ 500	5	\$ 500
	(5)	Sub-Total - Revenues	\$ 564,823	6	\$ 506,275
Employee Expense	5200	Employee Wage - Regular	\$ 219,346	7	\$ 203,695
	5210	Employee Wage - Temporary	\$ 7,800	8	\$ -
	5230	Employee Wage - Overtime	\$ -	8	\$ 433
	5310	Flex Benefits	\$ 6,000	9	\$ 6,000
	5311	Employee Assistance	\$ 362	10	\$ 353
	5320	Health Insurance (Less In Lieu)	\$ 31,931	11	\$ 23,679
	5340	Retirement - CALPERS	\$ 38,073	12	\$ 40,340
	5350	In-Lieu Health Insurance	\$ 2,423	13	\$ -
	5400	Payroll Tax - Medicare (1.45% of Base)	\$ 3,181	14	\$ 2,954
	5420	Payroll Tax - SUI/ETT	\$ 1,300	15	\$ 1,300
	5440	Disability Insurance (.53% of Base)	\$ 1,163	16	\$ 1,080
	6800	Accrued Leave	\$ 22,463	17	\$ 19,411
	5100	Sub-Total Employee Expenses	\$ 334,041	18	\$ 299,244
Operating Expense	5450	Workers Comp Insurance	\$ 1,852	19	\$ 1,725
	5460	General Liability Insurance	\$ 18,885	20	\$ 21,305
	6000	Information Services	\$ 28,760	21	\$ 22,311
	6010	County Clerk Fee	\$ 625	22	\$ 625
	6020	Accounting Services	\$ 5,525	23	\$ 5,525
	6030	Annual Audit	\$ 9,065	24	\$ 8,275
	6040	Cell & Telephone Services	\$ 3,840	25	\$ 3,840
	6050	Copies	\$ 480	26	\$ 480
	6060	GIS Maps	\$ 180	27	\$ 180
	6070	Lease Payment - Building	\$ 23,507	28	\$ 24,212
	6080	Legal Notices	\$ 275	29	\$ 275
	6090	Legal Services	\$ 19,200	30	\$ 16,000
	6100	Memberships	\$ 1,727	31	\$ 1,793
	6105	Memberships - CALAFCO	\$ 3,370	32	\$ 3,617
	6210	Office Expense	\$ 1,485	33	\$ 1,485
	6400	Postage	\$ 800	34	\$ 800
	6501	Professional Services - MSR Outsourcing	\$ 68,275	35	\$ 72,000
	6560	Direct Deposit	\$ -	36	\$ -
	6600	Publications	\$ 410	37	\$ 125
	6700	Rental Vehicles	\$ -	38	\$ -
	6705	Rents/Lease - Equipment	\$ 2,136	39	\$ 2,136
	6710	Utilities	\$ -	40	\$ 1,800
	6750	Staff Development (incl. Commissioner Development)	\$ 15,183	41	\$ 3,000
	6770	Transportation	\$ 6,338	42	\$ 3,246
	(44)	Sub-Total Operating Expense	\$ 211,918	43	\$ 194,755
	6300	Operating Contingency (10% of operating expenses)	\$ 18,864	44	\$ 12,276
	(46)	BUDGET TOTAL	\$ 564,823	45	\$ 506,275